



TOWN OF HUACHUCA CITY

The Sunset City

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HUACHUCA CITY TOWN COUNCIL MINUTES REGULAR MEETING AT 7:00^{PM} THURSDAY, AUGUST 11, 2016

- A. The Meeting was Called to Order at 7:00 p.m. and the Pledge of Allegiance was said.
- B. Roll Call

Present:

Mayor: Ken Taylor

Mayor Pro-Tem: David A. Perry

Council Members: Johann Wallace
Christy Hirshberg
Donna Johnson
Anna Gonzales
Walter Welsch

Town Clerk/Administrator: Tammy J. Mitchell, MMC

Town Attorney: Thomas Benavidez

Absent:

- C. Approval of Minutes from the Regular Council Meeting for July 28 and July 28 Public Hearing.

Motion made by *Mayor Taylor* to open for discussion and/or action to approve the Minutes from the Regular Council Meeting for July 28 and July 28 Public Hearing, seconded by *Councilmember Johnson*.

Motion made by *Mayor Taylor* to approve the minutes, seconded by *Councilmember Johnson*.

7-0 Motion Carried

- D. Call to the Public [3 minute limit] Agenda Items Only. (See below)

- 1. Robert Foster: Commented on the candidate forum – did a great job. My concern is the Home Rule. There have been a lot of things done in the past that are catching up with us now. There needs to be more information passed to the public.

2. Janice Foster: Regarding the TPT and rental sales tax. I believe both of them are to be reported and the city is to benefit from them. Mrs. Foster spoke about residential rental properties.

E. Reports by Council Members and Officers:

1. **Councilmember Welsch - Library/Senior Center-** Councilmember Welsch reported that Director Norris is meeting with Principle Beaman for the combined efforts of Huachuca City Public Library and Huachuca City School to improve the Huachuca City School Library. The back to school event was extremely successful again this year with 151 children received school supplies. Director Norris said that the hour change of operation has been relatively well received. Patrons are happy with the earlier opening and only one patron asking to stay open till 9:00 pm. Council member Welsch commented that the WIFI at the Library is having issues for about a week. Mr. Hart, IT was able to correct the problem with all the computers except one.
2. **Councilmember Johann-Wallace-Planning and Zoning-** Councilmember J Wallace reported we had a P&Z meeting on the 3rd of August. We had WLB presentation and we will have some public input sessions that will be ran by the WLB. Councilmember Wallace said he will be setting a few date at the community center.
3. **Council Member Hirshberg-Parks and Recreation-**Council Member Hirshberg reported that the ice cream social was a big success with about 50 people in attendance. Council member Hirshberg thanked all the people for volunteered and helped with this event. The next event is the Town Wide Yard Sale held in September 27, 2016. Please sign up at the Library if you would like to have
4. **Councilmember Johnson - Public Safety-**Councilmember Johnson reported that as of August 8, 2016 the Police Dept. responded to 1,790 call for service, affected 745 traffic stops, issued 218 warnings and equipment repair orders with 277 separate violations, 501 separate charges on 383 tickets. Animal Control responded to 142 calls for service. The Fire Dept. responded to 288 EMS calls and 40 Fire calls. Dispatched answered 7,581 calls and greeted 3,212 visitors. Council member Johnson said her and Officer Glowacki have been working on Chief Grey Retirement process. Council member Johnson stated that her and Council member Wallace met with ADOT and discussed the road and hazard areas. Officer Glowacki said be careful for the fraud going around right now. Remember if it too good to be true it is they are scams. Officer Glowacki stated we have one still in training.
5. **Mayor Pro Tem Perry - Public Works-** Councilmember Perry the landfill is trying to keep up with the monsoons. On the sewer ponds our engineer at the time decided we did not need grinders and now that the ponds have been turned on they are finding other problems. People are flushing things down the toilet and they should not be.
6. **Councilmember Gonzales - Finance-** Councilmember Gonzales reported that Clerk Mitchell and Finance Clerk Vu have accessed the data base for the TPT. It is a huge task with lots of data and will take a little time to get this done. Councilmember Gonzales would like to sit with them and help work on this.
7. **Mayor Taylor -**Mayor Taylor mentioned he went to the Meet the Candidates and it was a good event. He wanted to thank the Mr. Goad for sponsoring the event and the VFW for holding it at their facility.

8. **Tammy Mitchell - Town Clerk's/Administrator Report-** Clerk Mitchell reported that we finally got access to the TPT taxes. It is a very large document different from what the public would see. It will take some time to go through this. Council member Gonzales said it will take some time and she can help work on it. Also, in your packets are drafts of the Chief of Police and Chief of Fire for their mission statements that we will put on the web site. Council member Welsch recommended that they put this out to the public for their input. Clerk Mitchell stated she will look into this because the chiefs have put a lot of time into these.

F. **Unfinished Business:**

1. **Discussion and/or Action [Mayor Taylor]: Available Options for Raising Future Town Revenues.**

Motion made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Councilmember Hirshberg*.

Attorney Benavidez stated that he reached out to the League of Cities and Towns and they are going to come down in September and give us some option on what we can do. The Council decided on September 8th would be a good date for this.

2. **Discussion and/or Action [Mayor Taylor]: Resolution No. 2016-18 Establishing the Primary Property Tax Rate and Levying A Tax By Direct Property Taxation For Town Purposes for The Fiscal Year 2016-2017.**

Motion made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Councilmember Wallace*.

Motion made by *Mayor Taylor* to pass Resolution No. 2016-18, **seconded** by *Mayor Pro Tem Perry*.

7-0 Motion Carried

3. **Discussion and/or Action [Mayor Taylor]: Resolution No. 2016-19 Approval to Place A Four Year Extension of the Alternative Budget Expenditure Limitation, Home Rule Option, on the November General Election Ballot.**

Motion made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Mayor Pro Tem Perry*.

Motion made by *Mayor Taylor* to pass Resolution No. 2016-19, **seconded** by *Mayor Pro Tem Perry*.

7-0 Motion Carried

G. **New Business:**

1. **Discussion and/or Action [Mayor Taylor]: Resolution No. 2016-20 Approving an Intergovernmental Agreement (IGA) with Cochise County for Election Services and Supplies.**

Motion made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Mayor Pro Tem Perry*.

Motion made by *Mayor Taylor* to pass Resolution No 2016-20, **seconded** by *Councilmember Gonzales*.

7-0 Motion Carried

2. **Discussion and/or Action [Mayor Taylor]: Resolution No. 2016-21 Approval to Place a Proposed Twenty-Five Year Franchise Agreement Between the Town and Southwest Gas on the November Election Ballot.**
Motion made by *Mayor Taylor* to open for discussion and/or action, seconded by *Councilmember Hirshberg*. Walter Richter gave a short update a few items that are in the agreement. This will be on the November Ballet as a question if the citizen will approve an agreement with Southwest Gas. The Agreement is just about done; your attorney is still making a few changes. We did build in some openers for things such as the land fill and we can come back to the table to change things. Attorney Benavidez said we can approve this Resolution and have the IGA back and the next meeting.
Motion made by *Mayor Taylor* to pass Resolution No 2016-21 with council having approval on the final contract language, seconded by *Mayor Pro Tem Perry*.

7-0 Motion Carried
3. **Discussion and/or Action [Mayor Taylor]: Cancelling or Rescheduling the Next Town Council Meeting Due to Most Council Members Attending the Annual Conference of the Arizona League of Cities and Towns.**
Motion made by *Mayor Taylor* to open for discussion and/or action, seconded by *Mayor Pro Tem Perry*.
Motion made by *Mayor Taylor* to move the date of the next council meeting to August 18, seconded by *Councilmember Hirshberg*.

7-0 Motion Carried
4. **Discussion and/or Action [Mayor Taylor]: Setting a workshop date for the revised Town Employee Wage and Salary Schedule.**
Motion made by *Mayor Taylor* to open for discussion and/or action, seconded by *Mayor Pro Tem Perry*.
Motion made by *Mayor Taylor* to set a workshop for the 18th of August at 6:30pm, seconded by *Councilmember Wallace*.

7-0 Motion Carried
5. **Discussion and/or Action [Mayor Taylor]: Approval of a New ADOT Right of Way Work Permit Agreement to Allow the Town to Perform Maintenance within State Rights of Way.**
Motion made by *Mayor Taylor* to open for discussion and/or action, seconded by *Councilmember Wallace*.

Motion made by *Mayor Taylor* to postpone the item to the next meeting, seconded by *Councilmember Hirshberg*.

7-0 Motion Carried
6. **Discussion and/or Action [Mayor Taylor]: Engaging Auditing Firm, Beachfleishman, to Perform the State-Mandated Audit of the Town's Finances.**
Motion made by *Mayor Taylor* to open for discussion and/or action, seconded by *Councilmember Gonzales*.
Motion made by *Mayor Taylor* to engage Beachfleishman for the State Mandated Audit, seconded by *Councilmember Johnson*.

7-0 Motion Carried

H. **Payment Approval Report in the amount of \$118,484.95**

Motion made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Councilmember Gonzales*.

Motion made by *Mayor Taylor* to approve the payment of \$118,484.95, **seconded** by *Councilmember Gonzales*.

7-0 Motion Carried

I. **Call to the Public: [3 min. limit] ARS38-431-01 Public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.**

1. Janice Foster: Say thank you to the City Crews for cleaning up the mud in the streets. The vacant lots need to be cleaned up. I would like to know what projects have been approved with the CDBG funds.
2. Neil Josephson: A week ago, there was a bunch of Southwest Gas trucks in the area due to a strange smell for a possible gas leak. What is really was, there was a rollover in Wilcox that killed chickens. They were taken to the landfill. There are laws that states that has to be covered. The position needs to be filled for Public Works

J. **Discussion and/or Action [Town Clerk]: Items to be placed on the next agenda.**

None

K. **Adjournment: 8:15 p.m.**

Motion made by *Mayor Taylor* to adjourn, **seconded** by *Councilmember Wallace*

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7-0 motion Carried

Approved by Mayor Taylor on August 18, 2016

Mayor, Kenneth Taylor

Attest: _____
Town Clerk Tammy J. Mitchell, MMC

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Town of Huachuca City held on August 18, 2016. I further certify that the meeting was duly called, and a quorum was present.

Tammy J. Mitchell, MMC, Town Clerk/Administrator